



LOSSAN RAIL CORRIDOR AGENCY BOARD of DIRECTORS MEETING

**Wednesday, January 30, 2019
12:30 p.m. - 2:30 p.m.**

Orange County Transportation Authority Headquarters
Board Room – Conference Room 07
550 South Main Street
Orange, California

Teleconference Sites

San Diego Metropolitan Transit System
1255 Imperial Avenue
Executive Committee Room – 10th Floor
San Diego, CA

Solana Beach City Hall
635 South Highway 101
Mayor's Conference Room
Solana Beach, CA

Any person with a disability who requires a modification, accommodation or agenda materials in an alternative format in order to participate in the meeting should contact the LOSSAN Clerk of the Board, telephone 714-560-5676, no less than two (2) business days prior to this meeting to enable LOSSAN to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

All documents relative to the items referenced in this agenda are available for public inspection at www.lossan.org or through the LOSSAN Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.



BOARD OF DIRECTORS AGENDA

2019 BOARD OF DIRECTORS

(revision as of -1-23-19)

County	Members	Alternates
San Luis Obispo: 1 vote	Fred Strong Council Member, City of Paso Robles Member, San Luis Obispo Council of Governments	Jeff Lee Mayor City of Grover Beach Member, San Luis Obispo Council of Governments
Santa Barbara: 1 vote	Gregg Hart Supervisor, 2nd District Santa Barbara County Board of Supervisors Member, Santa Barbara County Association of Governments	Cathy Murillo Mayor, City of Santa Barbara Member, Santa Barbara County Association of Governments
Ventura: 1 vote	Bryan MacDonald (Chairman) Council Member, City of Oxnard Member, Ventura County Transportation Commission	Jim White Representative, Ventura County Transportation Commission
Los Angeles: 2 votes	(Vacant) John Fasana Mayor, City of Duarte Member, Los Angeles County Metropolitan Transportation Authority	David Perry Representative, Los Angeles County Metropolitan Transportation Authority Mary Lou Echternach Representative, Los Angeles County Metropolitan Transportation Authority
Orange: 2 votes	Al Murray (Vice Chairman) Executive Director City of Tustin Chamber of Commerce Representing, Orange County Transportation Authority Tim Shaw Council Member, City of La Habra Member, Orange County Transportation Authority	Lisa A. Bartlett Supervisor, 5 th District Orange County Board of Supervisors Member, Orange County Transportation Authority Mark A. Murphy Mayor, City of Orange Member, Orange County Transportation Authority

BOARD OF DIRECTORS AGENDA

County	Members	Alternates
Riverside: 1 vote	Vacant	Dana Reed Council Member, City of Indian Wells Member, Riverside County Transportation Commission
San Diego: 2 votes	Jewel Edson Deputy Mayor, Solana Beach City Council Member, North County Transit District Caylin Frank Council Member, City of Poway Member, San Diego Metropolitan Transit System Ellie Haviland Deputy Mayor, City of Del Mar Member, San Diego Association of Governments	Priya Bhat-Patel City Council Member, District 3 Carlsbad City Council Member, North County Transit District Bill Sandke Mayor Pro Tem, City of Coronado Member, San Diego Metropolitan Transit System Ron Morrison Vice Mayor, City of National City Member, San Diego Association of Governments
Ex-Officio Members: Amtrak	Eric Hosey Representative, Amtrak	
Caltrans	Kyle Gradinger Representative, California Department of Transportation	
California High-Speed Rail Authority	Michelle Boehm California High-Speed Rail Authority	
Southern California Association of Governments	Vacant Southern California Association of Governments	

Call to Order

Pledge of Allegiance

1. Public Comments

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

Special Calendar

2. Administration of the Oath of Office to New Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Board of Directors

Oath of Office will be administered to new Board of Directors.

3. Election of Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Board of Directors Chairman

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency bylaws state that, at its first meeting each year, the Board of Directors shall elect a Chairman who shall preside over meetings. Per updated Board Policy No. 1, the sitting Chairman shall call for nominations for the position of Chairman, which shall be made from among the existing Board Members.

4. Election of Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Board of Directors Vice Chairman

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency bylaws state that, at its first meeting each year, the Board of Directors shall elect a Vice Chairman who shall preside in the Chairman's absence.

5. Salute to Outgoing Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Board of Directors and Retiring Amtrak Police K-9 Officer

Present Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Resolutions of Appreciation to outgoing Board of Directors and retiring Amtrak Police K-9 Officer.

Consent Calendar (Items 6 through 12)

All items on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action or discussion on a specific item.

6. **Approval of Minutes**

Approval of the minutes of the LOSSAN Board of Directors meeting of November 28, 2018.

7. **Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Fiscal Year 2017-18 Annual Financial Audit** Jason Jewell

Overview

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency is required to complete an annual financial audit pursuant to Government Code Section 6505.6, and as specified in the joint powers agreement, bylaws, and the administrative support agreement. Vavrinek, Trine, Day & Company, LLP, an independent accounting firm, has completed the annual audit of the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency financial statements for fiscal year 2017-18 and has issued its independent auditors' opinion.

Recommendation

Receive and file the fiscal year 2017-18 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency audited annual financial statements and accompanying independent auditor's report.

8. **Agreement for Project Report and Environmental Documentation Services for the Central Coast Layover Facility Expansion Project** James D. Campbell

Overview

On September 17, 2018, the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Board of Directors approved the release of a request for proposals for consultant services to provide a project report and environmental document for the Central Coast Layover Facility Expansion Project. Proposals have been received and evaluated in accordance with the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency's procurement policies and procedures for architectural and engineering services. Board of Directors' approval to authorize the Managing Director to negotiate and execute an agreement for these services is requested.

8. (Continued)**Recommendations**

- A. Approve the selection of HDR Engineering, Inc. to provide a project report and environmental document for the Central Coast Layover Facility Expansion Project.
- B. Authorize the Managing Director to negotiate and execute Agreement No. L-8-1897 between the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency and HDR Engineering, Inc. for project report and environmental documentation services for the Central Coast Layover Facility Expansion Project.
- C. Approve Resolution No. 2019-L005 authorizing the Managing Director to act on behalf of the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency to execute any agreements, amendments, and program supplements necessary for the utilization of state transportation improvement funds.

9. Cooperative Agreement for On-Time Performance Incentive Program with North County Transit District
James D. Campbell**Overview**

As part of the 2018 Transit and Intercity Rail Capital Program grant awarded by the California State Transportation Agency, funding was provided to initiate an On-Time Performance Incentive Program between the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency and the North County Transit District. The Program will provide incentive-based performance payments to the North County Transit District for meeting Pacific Surfliner on-time performance goals and provide additional funding to support the on-going railroad right-of-way maintenance on the infrastructure over which the Pacific Surfliner operates. Staff has worked with the North County Transit District and Amtrak to draft an agreement establishing the roles, responsibilities, and performance terms of the program. Staff is seeking Board of Directors' approval to negotiate and execute the agreement with the North County Transit District.

Recommendation

Authorize the Managing Director to negotiate and execute Agreement No. L-9-0002 between the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency and North County Transit District to implement an On-Time Performance Incentive Program.

10. Agreement for Viriato Software Purchase

Roger M. Lopez

Overview

On December 6, 2017, the Board of Directors approved the submittal of a program of projects for fiscal year 2017-18 State Rail Assistance formula funds. Included in that submittal was a request for funds for the purchase of Viriato rail planning software and maintenance services. Proposals were solicited and received from SMA and Partners Ltd., TRENOLab Srl., and Deutsche Bahn Engineering & Consulting USA, Inc., in accordance with the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency's procurement policies and procedures for sole source procurements for professional and technical services. Approval is requested to negotiate and execute agreements for these services.

Recommendations

- A. Authorize the Managing Director to negotiate and execute Agreement No. L-8-0021 between the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency and SMA and Partners Ltd., Switzerland, in the amount of \$195,480, for Viriato rail planning software and maintenance services.
- B. Authorize the Managing Director to negotiate and execute Agreement No. L-8-0022 between the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency and TRENOLab Srl., in the amount of \$24,000, for Viriato rail planning software and maintenance services.
- C. Authorize the Managing Director to negotiate and execute Agreement No. L-8-0023 between the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency and Deutsche Bahn Engineering & Consulting USA, Inc., in the amount of \$60,000, for Viriato rail planning software and maintenance services.

11. Final Draft of the 2019 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Legislative Program

Dustin J. Sifford

Overview

Annually, the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency adopts a legislative program to guide its legislative activities for the upcoming session. A final draft of the 2019 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Legislative Program has been prepared for consideration by the Board of Directors.

11. (Continued)**Recommendation**

Adopt the final draft of the 2019 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Legislative Program.

12. Fiscal Year 2018-19 First Quarter Budget Status Report

Jason Jewell

Overview

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency's Fiscal Year 2018-19 budget was approved by the Board of Directors on March 29, 2018, in conjunction with the approval of the annual business plan for Fiscal Years 2018-19 and 2019-20. This report provides a summary of financial activities and performance through the first quarter of Fiscal Year 2018-19.

Recommendation

Receive and file as an information item.

Regular Calendar**13. Annual Business Plan and Budget Assumptions for Fiscal Year 2019-20 and Fiscal Year 2020-21**

Jason Jewell

Overview

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency is required to submit an annual business plan to the California State Transportation Agency by April 1 of each year that provides the basis for its annual budget request and any proposed changes to the Pacific Surfliner service. A list of key assumptions used in developing the budget and business plan for fiscal year 2019-20 and fiscal year 2020-21 is presented for Board of Directors' review.

Recommendation

Direct staff to incorporate the key assumptions into the development of the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency business plan for fiscal year 2019-20 and 2020-21.

14. **Capital Improvement Program - Priority Projects List**

Roger M. Lopez

Overview

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency receives funding for small capital improvement projects on an annual basis. Funding is provided by California Department of Transportation, Division of Rail and Mass Transportation minor capital projects funds, as well as State Rail Assistance Formula funds administered by the California State Transportation Agency. A capital improvement program has been developed in coordination with Amtrak engineering, member agencies, and station owners and hosts for the use of these funds. A capital improvement program is presented for Board of Directors review and discussion.

Recommendations

- A. Review and approve the proposed Los Angeles - San Diego - San Luis Obispo rail corridor capital improvement program.
- B. Authorize the Managing Director to negotiate and execute the necessary agreements and program supplements to facilitate the utilization of State Rail Assistance and minor capital improvement project funding.
- C. Authorize the Managing Director to utilize up to \$100,000 in either minor capital project or State Rail Assistance funds for emergency capital projects.

Discussion Items

15. **Managing Director's Report**

16. **Board Members' Report**

17. **Closed Session**

There is no Closed Session scheduled.

18. **Adjournment**

The next regularly scheduled meeting of this Board will be held at **12:30 p.m. on Wednesday, February 20, 2019**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.