



## LOSSAN RAIL CORRIDOR AGENCY BOARD OF DIRECTORS MEETING

**Monday, November 16, 2020**  
**11:15 a.m. - 12:45 p.m.**

Orange County Transportation Authority Headquarters  
Board Room, Conference Room 07-08  
550 South Main Street  
Orange, CA

### **Agenda Descriptions**

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.lossan.org](http://www.lossan.org) or through the LOSSAN Clerk of the Board's Department at the OCTA Headquarters, 600 South Main Street, Orange, California.

Any person with a disability who requires a modification, accommodation or agenda materials in an alternative format in order to participate in the meeting should contact the LOSSAN Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable LOSSAN to make reasonable arrangements to assure accessibility to this meeting.

### **Guidance for Public Access to the Board of Directors/Committee Meeting**

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executive Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).

In accordance with Executive Order N-29-20, and in order to ensure the safety of the Los Angeles-San Diego-San Luis Obispo Rail Corridor Agency (LOSSAN) Board of Directors (Board) and staff and for the purposes of limiting the risk of COVID-19, in person public participation at public meetings of LOSSAN will not be allowed during the time period covered by the above referenced Executive Orders.

## **Guidance for Public Access to the Board of Directors/Committee Meeting (Continued)**

Instead, members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board and Committee meetings by emailing them to [boardofdirectors@octa.net](mailto:boardofdirectors@octa.net).

If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

In order to ensure that staff has the ability to provide comments to the Board Members in a timely manner, please submit your public comments **30 minutes prior to the start time of the Board and Committee meeting date.**



# BOARD OF DIRECTORS AGENDA

## 2020 BOARD OF DIRECTORS

(revision as of 3/05/20)

County	Members	Alternates
<b>San Luis Obispo:</b> 1 vote	Fred Strong Council Member, City of Paso Robles Member, San Luis Obispo Council of Governments	Andy Pease Council Member, City of San Luis Obispo Member, San Luis Obispo Council of Governments
<b>Santa Barbara:</b> 1 vote	Gregg Hart Supervisor, 2nd District Santa Barbara County Board of Supervisors Member, Santa Barbara County Association of Governments	Cathy Murillo Mayor, City of Santa Barbara Member, Santa Barbara County Association of Governments
<b>Ventura:</b> 1 vote	Bryan A. MacDonald Council Member, City of Oxnard Member, Ventura County Transportation Commission	Jim White Representative, Ventura County Transportation Commission
<b>Los Angeles:</b> 2 votes	Jess Talamantes Council Member, City of Burbank Member, Los Angeles County Metropolitan Transportation Authority  John Fasana Council Member, City of Duarte Member, Los Angeles County Metropolitan Transportation Authority	David Perry Representative, Los Angeles County Metropolitan Transportation Authority  Mary Lou Echternach Representative, Los Angeles County Metropolitan Transportation Authority
<b>Orange:</b> 2 votes	Al Murray (Chairman) Representative, Orange County Transportation Authority  Tim Shaw Council Member, City of La Habra Member, Orange County Transportation Authority	Laurie Davies Mayor, City of Laguna Niguel Member, Orange County Transportation Authority  Joseph L. Muller Council Member, City of Dana Point Member, Orange County Transportation Authority



# BOARD OF DIRECTORS AGENDA

County	Members	Alternates
<b>Riverside:</b> 1 vote	Dana Reed (Vice Chairman) Mayor Pro Tem, City of Indian Wells Member, Riverside County Transportation Commission	Randall Bonner Council Member, City of Canyon Lake Member, Riverside County Transportation Commission
<b>San Diego:</b> 2 votes	Jewel Edson Mayor, City of Solana Beach Member, North County Transit District  Caylin Frank Deputy Mayor, City of Poway Member, San Diego Metropolitan Transit System  Ellie Haviland Mayor, City of Del Mar Member, San Diego Association of Governments	Priya Bhat-Patel Mayor Pro Tem, City of Carlsbad Member, North County Transit District  Bill Sandke Council Member, City of Coronado Member, San Diego Metropolitan Transit System  Ron Morrison Council Member, City of National City Member, San Diego Association of Governments
<b>Ex-Officio Members:</b>		
<b>Amtrak</b>	Tamika Smith Representative, Amtrak	
<b>California Department of Transportation</b>	Kyle Gradinger Representative, California Department of Transportation	Andrew Cook, Representative, California Department of Transportation
<b>California High-Speed Rail Authority</b>	(Vacant)	
<b>Southern California Association of Governments</b>	(Vacant)	

**Call to Order**

**Roll Call**

**Pledge of Allegiance**

Chairman Murray

**1. Public Comments**

**Special Calendar**

There are no Special Calendar Matters.

**Consent Calendar (Items 2 through 8)**

All items on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action or discussion on a specific item.

**2. Approval of Minutes**

Approval of the minutes of the LOSSAN Agency Board of Directors meeting of September 21, 2020.

**3. Proposed 2021 Board of Directors and Committee Meetings Schedule**

Donna DeMartino

**Overview**

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency staff has developed a proposed Board of Directors and Committee meetings schedule for calendar year 2021 that was reviewed by the Technical Advisory Committee, and approved by the Executive Committee, reflects prior informal direction from the Board of Directors, and is consistent with the development of key deliverables and actions for calendar year 2021.

**Recommendation**

Approve the 2021 Board of Directors and Committee meetings schedule for the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency.

- 4. Conflict of Interest Code and 2020 Annual Statement of Economic Interests Filing**  
Martha M. Ochoa

**Overview**

Pursuant to the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency's Conflict of Interest Code, Members of the Board of Directors and designated positions are required to file a Statement of Economic Interests - Form 700.

**Recommendation**

Direct the Clerk of the Board to distribute and monitor the 2020 annual Statement of Economic Interests - Form 700 to Members of the Board of Directors and designated positions, to be filed by April 1, 2021.

- 5. Status Report of State Legislation Enacted in 2020**  
Alexis Leicht

**Overview**

At the conclusion of the 2020 legislative session, 372 bills were signed into law by the Governor and chaptered by the Secretary of State, while 56 bills were vetoed. A report containing an analysis of legislation relevant to the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency is provided.

**Recommendation**

Receive and file as an information item.

- 6. The Los Angeles - San Diego - San Luis Obispo Rail Corridor Trends for the Third Quarter of Federal Fiscal Year 2019-20**  
Roger M. Lopez

**Overview**

A report on ridership, revenue, and on-time performance trends for passenger rail services on the Los Angeles - San Diego - San Luis Obispo rail corridor, including the Pacific Surfliner, Metrolink, and COASTER, covering the third quarter of federal fiscal year 2019-20.

**Recommendation**

Receive and file as an information item.

**7. Fiscal Year 2019-20 Fourth Quarter Budget Status Report**

Jason Jewell

**Overview**

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency's Fiscal Year 2019-20 Budget was approved by the Board of Directors on March 18, 2019, and amended on June 17, 2019, in conjunction with the approval of the annual business plan for fiscal years 2019-20 and 2020-21. This report provides a summary of financial activities and performance through the fourth quarter of fiscal year 2019-20, covering the months of July through June 2020.

**Recommendation**

Receive and file as an information item.

**8. Annual Business Plan and Budget Assumptions for Fiscal Years 2021-22 and 2022-23**

Roger M. Lopez

**Overview**

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency is required to submit an annual business plan to the California State Transportation Agency by April 1 of each year that provides the basis for its annual budget request and any proposed changes to the Pacific Surfliner service. A list of key assumptions used in developing the business plan and budget for fiscal years 2021-22 and 2022-23 is presented for the Board of Directors' review.

**Recommendation**

Direct staff to incorporate the key assumptions into the development of the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency business plan for fiscal years 2021-22 and 2022-23.

**Regular Calendar****9. Draft 2021 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Legislative Program**

Dustin J. Sifford

**Overview**

Annually, the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency adopts a Legislative Program of strategic goals to guide its legislative activities for the upcoming session. A draft of the 2021 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Legislative Program has been prepared for consideration by the Board of Directors.

**9. (Continued)**

**Recommendation**

Receive and file as an information item.

**10. Fiscal Year 2020-21 Budget Amendment**

Jason Jewell

**Overview**

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency's fiscal year 2020-21 budget and the Business Plan for Fiscal Year 2020-21 and Fiscal Year 2021-22 were approved by the Board of Directors on May 18, 2020. The California State Transportation Agency approved the administrative and marketing components of the fiscal year 2020-21 budget on July 9, 2020 and the operations component on September 23, 2020. Staff is seeking Board of Directors' approval to amend the fiscal year 2020-21 budget to include the Amtrak Federal Fiscal Year 2020-21 operating forecast and funding levels approved by the California State Transportation Agency, as well as revisions to the administrative, marketing, and grant budgets.

**Recommendations**

- A. Amend the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency's Fiscal Year 2020-21 revenue and expense budget to reflect the revised Amtrak operating revenue and expense forecast and State-approved operating funding levels through January 2021, as well as the revised administrative, marketing, and grant budgets.
- B. Authorize the Managing Director to make amendments to the Master Fund Transfer Agreement annual supplements for operating funds, minor capital improvement projects funds, administrative, and marketing funds.

**11. Approval to Release Request for Proposals for Program Management Consultant Services for the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency**

James D. Campbell

**Overview**

Staff has developed a request for proposals to initiate a competitive procurement process to retain a consultant to provide program management services for the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency.



**11. (Continued)****Recommendations**

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2620 for the selection of a consultant to provide program management services for the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency.
- B. Approve the release of Request for Proposals 0-2620 for program management consultant services for the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency.

**12. Fiscal Year 2020-21 Through Fiscal Year 2024-25 State Rail Assistance**

Russell Henry

**Overview**

Senate Bill 1, the Road Repair and Accountability Act of 2017, is expected to provide over \$54 billion in funding by 2027 to maintain and improve California's transportation system. An element of Senate Bill 1, the State Rail Assistance program, provides funding for both operational and capital improvements to commuter and intercity passenger rail services. Consistent with the Los Angeles - San Diego – San Luis Obispo Rail Corridor Agency annual business plan and State Rail Assistance program guidelines, staff has developed a proposed five-year program of projects to utilize these funds.

**Recommendations**

- A. Approve the recommended program of projects for Fiscal Year 2020-21 through Fiscal Year 2024-25 State Rail Assistance formula funds.
- B. Approve Resolutions No. 2020-L001 and No. 2020-L002 authorizing the Managing Director to act on behalf of the Los Angeles - San Diego – San Luis Obispo Rail Corridor Agency in obtaining funding under the State Rail Assistance Program.
- C. Authorize the Managing Director to negotiate and execute necessary agreements and program supplements to facilitate the utilization of State Rail Assistance funding.

**Discussion Items**

**13. Pacific Surfliner On-Time Performance Analysis Third Quarter - Federal Fiscal Year 2019-20**

Roger M. Lopez

Staff will provide a detailed analysis of Pacific Surfliner on-time performance during the third quarter of federal fiscal year 2019-20.

**14. Los Angeles - San Diego - San Luis Obispo Optimization Study Update and Next Steps**

James D. Campbell

Staff will provide a presentation on the results and next steps for the Los Angeles – San Diego - San Luis Obispo Rail Corridor Optimization Study.

**15. Managing Director's Report**

**16. Board Members' Report**

**17. Closed Session**

There is no Closed Session scheduled.

**18. Adjournment**

The next regularly scheduled meeting of this Board will be held:

**TUESDAY, February 16, 2021**

**11:15 a.m. - 12:45 p.m.**

Orange County Transportation Authority Headquarters

Board Room - Conference Room 07-08

550 South Main Street

Orange, California