



LOSSAN RAIL CORRIDOR AGENCY EXECUTIVE COMMITTEE

Thursday, March 5, 2020
11:00 a.m. - 12:30 p.m.

Orange County Transportation Authority Headquarters
Conference Room 1234 - 12th Floor
600 South Main Street
Orange, CA

Teleconference Site:

Oxnard City Administrative Offices
300 West Third Street
4th Floor, Councilman MacDonald's Office
Oxnard, CA

Any person with a disability who requires a modification, accommodation or agenda materials in an alternative format in order to participate in the meeting should contact the LOSSAN Clerk of the Board, telephone 714-560-5676, no less than two (2) business days prior to this meeting to enable LOSSAN to make reasonable arrangements to assure accessibility to this meeting.

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

All documents relative to the items referenced in this agenda are available for public inspection at www.lossan.org or through the LOSSAN Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.



EXECUTIVE COMMITTEE AGENDA - REVISED

2020 EXECUTIVE COMMITTEE

(02/28/20)

County	Members
Orange: 1 vote	Al Murray (Chairman) Representing, Orange County Transportation Authority
Riverside: 1 vote	Dana Reed (Vice Chairman) Council Member, City of Indian Wells Member, Riverside County Transportation Commission
Ventura: 1 vote	Bryan MacDonald (Immediate Past Chairman) Council Member, City of Oxnard Member, Ventura County Transportation Commission
Orange County: Ex-Officio	Donna DeMartino Managing Director, Ex-Officio Member LOSSAN Rail Corridor Agency

Call to Order

1. Public Comments

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

Special Calendar

There are no Special Calendar matters.

Consent Calendar (Items 2 and 3)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

2. Approval of Minutes - December 2, 2019

Approval of the minutes from the December 2, 2019, Special LOSSAN Executive Committee meeting.

3. Approval of Minutes - October 3, 2019

Approval of the minutes from the October 3, 2019, Special LOSSAN Executive Committee meeting.

Regular Calendar

There are no Regular Calendar items scheduled.

Discussion Items

4. Managing Director 100-day Action Plan

Donna DeMartino

The Managing Director will provide an overview of the 100-day action plan to assume responsibility for the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency.

5. Managing Directors' Report

6. Committee Members' Reports



7. Closed Session

There are no Closed Session items scheduled.

8. Adjournment

The next regularly scheduled meeting of this Committee will be held:

Wednesday, May 6, 2020

11:00 a.m. - 12:30 p.m.

Orange County Transportation Authority Headquarters

600 South Main Street

Conference Room 1234 – 12th Floor

Orange, California



MINUTES

Special Executive Committee Meeting

Committee Members Present

Al Murray, Chairman
Dana Reed, Vice Chairman
(teleconference)
Brian MacDonald, Immediate Past
Chairman
(teleconference)

Staff Present

Jennifer L. Bergener, LOSSAN Managing Director
Gina Ramirez, LOSSAN Deputy Clerk of the Board
Cassie Trapesonian, LOSSAN Assistant General Counsel
LOSSAN Staff and Members of the General Public

Committee Members Absent

None

Call to Order

The December 2, 2019, Special Los Angeles - San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency (Agency) Executive Committee meeting was called to order by Chairman Murray at 9:02 a.m. at the Orange County Transportation Authority Headquarters, Conference Room 1234 – 12th Floor 600 South Main Street, Orange, California.

Due to Vice Chairman Reed and Immediate Past Chair MacDonald participating via teleconference Jennifer L. Bergener, Managing Director, announced the following staff in the room:

Chairman Murray
Director Hart
Darrell E. Johnson, Chief Executive Officer of the Orange County Transportation Authority (OCTA)
Maggie McJilton, Executive Director of Human Resources and Organizational Development for OCTA
Cassie Trapesonian, Assistant General Counsel
Gina Ramirez, Deputy Clerk of the Board
Donna DeMartino

Darrell E. Johnson, Chief Executive Officer, for OCTA, discussed the process of recruiting for the Managing Director for LOSSAN Agency and is confident in presenting candidate Donna DeMartino for consideration by the LOSSAN Agency Executive Committee.

1. Public Comments

There were no Public Comments.

Special Calendar

There were no Special Calendar matters.



MINUTES

Special Executive Committee Meeting

Consent Calendar

There were no Consent Calendar matters.

Regular Calendar

There were no Regular Calendar matters.

Discussion Items

2. Committee Members' Reports

There were no Committee Members Reports.

3. Closed Session

A Closed Session was held pursuant to Government Code Section 54957 - Public Employee Appointment - LOSSAN Managing Director.

Cassie Trapesonian, Assistant General Counsel, reported out from Closed Session and stated that by a unanimous vote the Executive Committee appointed a LOSSAN Managing Director.

4. Adjournment

The meeting adjourned at 10:04 a.m.

The next regularly scheduled meeting of this Committee will be held:

Thursday, March 5, 2020

11:00 a.m. - 12:30 p.m.

Orange County Transportation Authority Headquarters

600 South Main Street

Conference Room 1234 – 12th Floor

Orange, California

ATTEST

Gina Ramirez
LOSSAN Agency
Deputy Clerk of the Board

Al Murray
LOSSAN Agency Chairman



Committee Members Present

Al Murray, Chairman
Dana Reed, Vice Chairman
(teleconference)
Bryan MacDonald, Immediate Past Chairman
(teleconference)

Staff Present

Jennifer L. Bergener, LOSSAN Managing Director
Gina Ramirez, LOSSAN Deputy Clerk of the Board
James Donich, LOSSAN General Counsel

Committee Members Absent

None

Call to Order

The October 3, 2019, Los Angeles - San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency’s (Agency) Special Executive Committee meeting was called to order by Chairman Murray at 11:01 a.m. at the Orange County Transportation Authority Headquarters, 600 South Main Street, Conference Room 1234 – 12th Floor, Orange, California.

Chairman Murray announced that Vice Chairman Reed, and Immediate Past Chairman MacDonald, would participate via teleconference, and all votes would be taken by roll call.

1. Public Comments

No public comments were received.

Special Calendar

2. Proposed 2020 Board of Directors and Committee Meetings Calendar

Chairman Murray opened this item and proposed a recommendation to cancel the July and October Board of Directors (Board) meetings.

Jennifer L. Bergener, Managing Director, reported that staff, in consultation with Chairman Murray, Vice Chairman Reed, and Immediate Past Chairman MacDonald, developed a calendar that decreases the number of Board meetings to eight meetings per year. Ms. Bergener added that staff believes the proposed dates will adequately provide the appropriate number of meetings to conduct the LOSSAN Agency business, and Special meetings can be added as necessary at the request of the Chairman.



2. (Continued)

Ms. Bergener called special attention to the February and March meetings. That is the launching point for the LOSSAN Agency's annual business plan, and budget requests, which staff has to submit to the state by April 1st, and staff would like to have those two meetings at the beginning of the year to give the Board, interested public members, and the Technical Advisory Committee the opportunities to weigh-in on the annual business plan as it goes through the formal approval process.

A motion was made by Chairman Murray, seconded by Vice Chairman Reed, and following a roll call vote, declared passed 3-0, to approve the 2020 Board of Directors and Committee meetings calendar.

Consent Calendar (Item 3)

3. Approval of Minutes

A motion was made by Immediate Past Chairman MacDonald, seconded by Vice Chairman Reed, and following a roll call vote, declared passed 3-0, to approve the minutes from the May 8, 2019, Executive Committee meeting.

Regular Calendar

There were no Regular Calendar items scheduled.

Discussion Items

4. Status Update on Federal Fiscal Year 2019-20 Operating Agreement

Jennifer L. Bergener, Managing Director, provided opening comments and introduced Jason Jewell, Finance and Administration Manager.

Mr. Jewell provided an update on the current status of the federal fiscal year (FFY) 2018-19 operating agreement with Amtrak as follows:

- To provide continued operation of the Pacific Surfliner intercity passenger rail service that is included in the approved LOSSAN Agency FFY 2020-21 Business Plan, it is necessary to amend the current FFY operating agreement to include additional funding capacity.
- On July 15, 2019, the Board authorized the LOSSAN Agency Managing Director to negotiate and execute a one-year agreement with Amtrak for FFY 2019-20 for the operation of the Pacific Surfliner.
- Authorization for FFY 2020-21 was subject to further negotiations with Amtrak and contingent upon future funding approvals by the State of California.



4. (Continued)

- LOSSAN Agency staff has been working diligently with Amtrak to negotiate an FFY 2019-20 operating agreement.
- One of the last major items to agree on is related to equipment, specifically the use of 17 horizon train units to be used exclusively on the Pacific Surfliner in exchange for a daily lease rate.
- The current operating agreement contains a continuation clause that allows for continued operations of the service until the new agreement is executed, with the maximum continuation until March 2020.
- Staff plans on taking an item to the full Board in October to add approximately 18 million in funding capacity to the agreement.
- The Amtrak operating funding for the FFY 20 includes the Board adopted budget in the amount of approximately \$31 million.

Chairman Murray inquired on the funding capacity of \$18 million, and is there any indication that it may be less than that.

Mr. Jewell responded that 18 million is an estimate, and Amtrak is currently at \$3 million net operating expenses per month with a maximum of six months. That would take the operating agreement through March 2020, if needed. He also stated staff is currently tracking Amtrak's net operating expenses at about \$2.8 million per month. However, LOSSAN Agency staff are close to an agreement with Amtrak, and staff does not anticipate needing the full amount, it is a month-to-month continuation until the new agreement is executed.

5. Managing Directors' Report

Jennifer L. Bergener, Managing Director, stated there were no items to report.

6. Committee Members' Reports

Vice Chairman Reed stated that he would participate via teleconference at the LOSSAN Agency Executive Committee meeting on November 7, 2019.

Vice Chairman Reed inquired on the timing of Jennifer L. Bergener's review.

James Donich, General Counsel, stated that a memo might be sent to the Board of Directors, or it will be agendized at the March 3, 2020, Executive Committee meeting.

7. Closed Session

There were no Closed Session items scheduled.



8. Adjournment

The meeting was adjourned at 11:41 a.m.

The next regularly scheduled meeting of this Committee will be held at:

11:00 a.m. on Thursday, November 7, 2019

Orange County Transportation Authority Headquarters

600 South Main Street

Conference Room 1234 – 12th Floor

Orange, California.

ATTEST:

Al Murray
LOSSAN Agency Chairman

Gina Ramirez
LOSSAN Agency
Deputy Clerk of the Board



100-Day Action Plan

Executive Committee
March 5, 2020

First 30 Days

- Familiarization
 - History
 - Culture
 - Priorities
 - Goals
- Meet the Stakeholders
 - Member Agencies
 - Board of Directors
 - Amtrak
 - Partners

30 – 100 Day Priorities

Managing the Contract with Amtrak to Provide the Pacific Surfliner Service

- Execute Federal Fiscal Year 2020-21 Operating Agreement
- Customer Service
- On-time Performance
- Cost containment

Managing Strategic Capital Projects to Achieve the Goals

- Prioritizing Fleet and Infrastructure Needs
- Aligning Available Resources with Needed Projects

Maintaining Relationships

- Corridor Partners – Metrolink, North County Transit District, BNSF Railway, and Union Pacific Railroad
- Stakeholders – Members of the Joint Powers Authority
- Current Funding and Potential Funding Partners

100 Days and Beyond

- Administrative Services Agreement
- Interagency Transfer Agreement
- Building UP Advancement
- 14th Roundtrip
- Branding
- Corridor-Consistent Passenger Information
- Market Café Seasonal and Local Products
- Partnerships

Questions