



**LOSSAN RAIL CORRIDOR AGENCY  
SPECIAL EXECUTIVE COMMITTEE**

**Thursday, October 22, 2020  
10:00 a.m. - 11:30 a.m.**

Orange County Transportation Authority Headquarters  
Conference Room 07  
550 South Main Street  
Orange, California

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the LOSSAN Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

All documents relative to the items referenced in this agenda are available for public inspection at [www.lossan.net](http://www.lossan.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

**Guidance for Public Access to the Board of Directors/Committee Meeting**

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executive Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).

In accordance with Executive Order N-29-20, and in order to ensure the safety of the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency (LOSSAN) Board of Directors (Board) and staff and for the purposes of limiting the risk of COVID-19, in person public participation at public meetings of the LOSSAN will not be allowed during the time period covered by the above referenced Executive Orders.



# **AGENDA**

## ***Special Executive Committee Meeting***

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### **Guidance for Public Access to the Board of Directors/Committee Meeting (Continued)**

Instead, members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board and Committee meetings by emailing them to [boardofdirectors@octa.net](mailto:boardofdirectors@octa.net)

If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

In order to ensure that staff has the ability to provide comments to the Board Members in a timely manner, please submit your public comments **30 minutes prior to the start time of the Board and Committee meeting date.**



# AGENDA

*Special Executive Committee Meeting*

## 2020 EXECUTIVE COMMITTEE

(02/28/20)

County	Members
<b>Orange:</b> 1 vote	Al Murray (Chairman) Representing, Orange County Transportation Authority
<b>Riverside:</b> 1 vote	Dana Reed (Vice Chairman) Council Member, City of Indian Wells Member, Riverside County Transportation Commission
<b>Ventura:</b> 1 vote	Bryan MacDonald (Immediate Past Chairman) Council Member, City of Oxnard Member, Ventura County Transportation Commission
<b>Orange County:</b> Ex-Officio	Donna DeMartino Managing Director, Ex-Officio Member LOSSAN Rail Corridor Agency

## Call to Order

## Roll Call

### 1. Public Comments

## Special Calendar

### 2. Proposed 2021 Board of Directors and Committee Meetings Calendar

Al Murray, Chairman

#### Overview

Chairman Murray will lead a discussion regarding the 2021 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Board of Directors and Committee meetings calendar. The proposed 2021 dates and times for the Board of Directors and Committees is provided in Attachment A.

#### Recommendation

Approve the 2021 Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Board of Directors and Committee meetings calendar.

## Consent Calendar (Item 3)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

### 3. Approval of Minutes

Approval of the minutes from the June 4, 2020, LOSSAN Executive Committee meeting.

## Regular Calendar

There are no Regular Calendar items scheduled.

## Discussion Items

**4. Managing Director's First Six Months and Ongoing Objectives for Fiscal Year 2021-22**

Donna DeMartino

The Managing Director will discuss the 100-Day Plan, the first six months, and objectives for fiscal year 2021-22.

**5. Budget and Operations Update**

Donna DeMartino

The Managing Director will provide updates on the state of LOSSAN's budget and operations in light of coronavirus impacts.

**6. Managing Directors' Report**

**7. Committee Members' Reports**

**8. Closed Session**

There are no Closed Session items scheduled.

**9. Adjournment**

The next regularly scheduled meeting of this Committee will be held:

**Thursday, March 4, 2021**

9:00 a.m. - 10:30 a.m.

Orange County Transportation Authority Headquarters

Conference Room 07

550 South Main Street

Orange, California



# LOSSAN BOARD OF DIRECTORS CALENDAR

## 2021 Board and Committee Meetings and Holidays

DRAFT  
10.22.20

JANUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
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AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT
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22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
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26	27	28	29	30		

OCTOBER						
SUN	MON	TUE	WED	THU	FRI	SAT
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24	25	26	27	28	29	30
31						

NOVEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

LOSSAN Board of Directors regular meeting  
 11:15 a.m. - 12:45 p.m.  
 Meetings will take place at the OCTA headquarters unless otherwise noted

Executive Committee  
 9:00 a.m. - 10:30 a.m.

Technical Advisory Committee  
 12:30 p.m. - 2:30 p.m.

LOSSAN Agency Observed Holidays



# MINUTES

## Executive Committee Meeting

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### Committee Members Present

Al Murray, Chairman

### Via Teleconference

Dana Reed, Vice Chairman

Brian MacDonald, Immediate Past Chairman

### Committee Members Absent

None

### Staff Present

Martha Ochoa, LOSSAN Clerk of the Board

Gina Ramirez, LOSSAN Deputy Clerk of the Board

### Via Teleconference

Jennifer L. Bergener, Immediate Past Managing Director

Donna DeMartino, Managing Director

James Donich, General Counsel

## Call to Order

The June 4, 2020, Los Angeles - San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency (Agency) Executive Committee meeting was called to order by Chairman Murray at 9:00 a.m. at the Orange County Transportation Authority Headquarters, Conference Room 07, 550 South Main Street, Orange, California.

## Roll Call

The Deputy Clerk of the Board conducted an attendance Roll Call and announced that there was a quorum of the Executive Committee.

### 1. Public Comments

There were no Public Comments.

## Special Calendar

There were no Special Calendar matters.

## Consent Calendar (Item 2)

### 2. Approval of Minutes

A motion was made by Vice Chairman Reed and seconded by Immediate Past Chairman MacDonald, and following a roll call vote, declared passed 3-0, to approve the minutes from the May 6, 2020, LOSSAN Executive Committee meeting.

## Regular Calendar

There were no Regular Calendar items scheduled.

## Discussion Items

### 3. Upcoming Board Workshop and Presentations on Capital Projects

Donna DeMartino, Managing Director (MD), provided opening comments and introduced James Campbell, Manager of Programs.

Ms. DeMartino discussed the upcoming Board Member workshop in July 2020, which will focus on LOSSAN projects, prioritization, and funding sources.

Mr. Campbell referenced the Supplemental Information map and summarized the various capital projects the LOSSAN Agency is leading or providing funding.

Chairman Murray expressed his concerns about maximizing attendance at the workshop. He requested staff delay the workshop until September or October until the Orange County Transportation Authority building reopened.

Vice Chairman Reed requested when scheduling the workshop that it is held right after a Board meeting.

### 4. Managing Directors' Report

Donna DeMartino, MD, provided opening comments and introduced Jason Jewell, Finance and Administration Manager, and Roger M. Lopez, Manager of Planning and Analysis, to give some up to date information about what staff has been planning for the future after the novel coronavirus (COVID-19).

Jason Jewell, Chief Financial Officer, provided a brief update on the following:

- State may revise budget overview.
- Reviewed the inter-city rail program for the California Joint Powers Authority (JPA).
- Expects a response to LOSSAN's administrative and marketing budgets by the end of the month.



#### 4. (Continued)

- Staff is currently researching Amtrak police costs and the possibility of the California Highway Patrol providing services as an alternative.
- Staff continues to analyze the cost allocations and reflect on what is happening on the LOSSAN route.
- Amtrak has received Coronavirus Aid, Relief, and Economic Security (CARES) Act funding for the current fiscal year and will help relieve the state payments through the end of their fiscal year, September of 2020. This legislation caps the LOSSAN payments to 80 percent. Amtrak submitted an official request for fiscal year 21 funding relief, and it would kick in and cover the amount of difference between revenues and expenses.

Mr. Lopez reporting on the following:

- Cost-saving and funding elements that staff is pursuing to ensure that the LOSSAN service continues to run as planned over the next year and a half.
- Thruway bus service has become an area that all three of the JPA's are watching closely. The thruway bus service's overall ridership has gone down approximately 30 percent over the last three years. Even before COVID-19, expenses are nearly doubling throughout that same period.
- Several capital projects have experienced delays in implementation due to some issues that LOSSAN had with the original estimates that Amtrak engineering provided. They have revised those estimates and doubled the cost of the projects, and added the COVID pandemic. Amtrak also informed us all capital projects not currently active in the process had been put on hold until at least the next federal fiscal year.
- Any safety-sensitive projects necessary for the Pacific Surfliner's ongoing operation will have their funding maintained. This funding would be allocated to functions specific to projects approved by the state.



# MINUTES

## Executive Committee Meeting

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### 5. Committee Members' Reports

Immediate Past Chairman MacDonald thanked Ms. DeMartino and staff for their efforts.

Vice Chairman Reed echoed Immediate Past Chairman MacDonald's sentiment regarding Ms. DeMartino and the staff.

Chairman Murray thanked the staff for all their hard work. He also discussed the great video that the public relations team put together, which can be seen on the Board of Directors last weekly report.

### 6. Closed Session

There were no Closed Session items scheduled.

### 7. Adjournment

The meeting was adjourned at 9:44 a.m.

The next regularly scheduled meeting of this Committee will be held:

#### **Thursday, November 5, 2020**

9:00 a.m. - 10:30 a.m.

Orange County Transportation Authority Headquarters

Conference Room 07

550 South Main Street

Orange, California

ATTEST

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Gina Ramirez  
LOSSAN Agency  
Deputy Clerk of the Board

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Al Murray  
LOSSAN Agency Chairman