



# MINUTES

## *Executive Committee Meeting*

---

### **Committee Members Present**

Al Murray, Chairman  
Dana Reed, Vice Chairman  
Brian MacDonald, Immediate Past Chairman  
(teleconference)

### **Committee Members Absent**

None

### **Staff Present**

Jennifer L. Bergener, Immediate Past Managing Director  
Donna DeMartino, Managing Director  
Martha Ochoa, LOSSAN Clerk of the Board  
Gina Ramirez, LOSSAN Board Specialist  
James Donich, General Counsel

## **Call to Order**

The March 5, 2020, Los Angeles - San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency (Agency) Executive Committee meeting was called to order by Chairman Murray at 11:00 a.m. at the Orange County Transportation Authority Headquarters, Conference Room 1234 – 12<sup>th</sup> Floor, 600 South Main Street, Orange, California.

Chairman Murray announced that Immediate Past Chairman MacDonald would participate in today's meeting via teleconferencing, and all votes would be taken by roll call.

### **1. Public Comments**

There were no Public Comments.

## **Special Calendar**

There were no Special Calendar matters.

## **Consent Calendar (Items 2 and 3)**

### **2. Approval of Minutes - December 2, 2019**

A motion was made by Vice Chairman Reed, seconded by Chairman Murray, and following a roll call vote, declared passed 2-0, to approve the minutes from the December 2, 2019, Special LOSSAN Executive Committee meeting.

Immediate Past Chairman MacDonald was not present to vote on this item.

### **3. Approval of Minutes - October 3, 2019**

A motion was made by Vice Chairman Reed, seconded by Chairman Murray, and following a roll call vote, declared passed 2-0, to approve the minutes from the October 3, 2019, Special LOSSAN Executive Committee meeting.

Immediate Past Chairman MacDonald was not present to vote on this item.

### **Regular Calendar**

There were no Regular Calendar matters.

### **Discussion Items**

#### **4. Managing Director 100-day Action Plan**

Donna DeMartino, Managing Director (MD), presented a PowerPoint presentation on the following:

- First 30 Days;
- 30-100 Day Priorities;
- 100 Days and Beyond; and
- Questions.

Immediate Past Chairman MacDonald thanked Ms. DeMartino for her thorough points throughout the PowerPoint presentation.

A lengthy discussion regarding the two-round trips from San Luis Obispo to Goleta, the requirements on re-branding the LOSSAN Agency to the public, and completing the InterAgency Transfer Agreement.

#### **5. Managing Directors' Report**

Donna DeMartino, Managing Director, stated there were no items to report.

## 6. Committee Members' Reports

Chairman Murray complemented the San Diego Association of Governments on the completion of the San Diego River Double Track Project bridge.

Chairman Murray inquired about what other transit agencies are implementing for preventative measures in regards to the Coronavirus (COVID-19).

Ms. DeMartino, responded that LOSSAN Agency staff are coordinating with Amtrak on this matter. The emergency contacts system throughout the state is being updated, and a nationwide call is scheduled for March 6, 2020, to discuss the preventative measures regarding COVID-19.

## 7. Closed Session

There were no Closed Session items scheduled.

## 8. Adjournment

The meeting was adjourned at 11:32 a.m.

The next regularly scheduled meeting of this Committee will be held:

### **Wednesday, May 6, 2020**

11:00 a.m. - 12:30 p.m.

Orange County Transportation Authority Headquarters

Conference Room 1234 – 12<sup>th</sup> Floor

600 South Main Street

Orange, California

ATTEST

---

Gina Ramirez  
LOSSAN Agency  
Deputy Clerk of the Board

---

Al Murray  
LOSSAN Agency Chairman