




November 16, 2020

To: Members of the Board of Directors
From: Donna DeMartino, Managing Director 
Subject: Proposed 2021 Board of Directors and Committee Meetings Schedule

Overview

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency staff has developed a proposed Board of Directors and Committee meetings schedule for calendar year 2021 that was reviewed by the Technical Advisory Committee, and approved by the Executive Committee, reflects prior informal direction from the Board of Directors, and is consistent with the development of key deliverables and actions for calendar year 2021.

Recommendation

Approve the 2021 Board of Directors and Committee meetings schedule for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.

Background

Each year, the Los Angeles – San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency (Agency) Board of Directors (Board) reviews and approves a proposed meeting schedule for the Board, Executive Committee, and Technical Advisory Committee (TAC) meetings for the following calendar year. A proposed meeting schedule for calendar year 2021 has been reviewed by the TAC, considered and approved by the Executive Committee and is now presented for Board of Directors consideration.

Discussion

The proposed schedule for 2021 maintains regular Board meetings that were scheduled for the 2020 calendar year and are proposed to continue to be held the third Monday for the months of February, March, May, June, September, and November unless otherwise noted.

To avoid a conflict with the federal holiday, the February Board meeting is proposed for the third Tuesday of the month. No meetings are proposed for the months of January, April, July, August, October, and December.

Executive Committee meetings are proposed to be held during the months of February, March, May, June, September, and November. Additional meetings may be added to the schedule as needed.

TAC meetings are proposed to be held the first Thursday during the months of February, March, May, June, September, and November, prior to scheduled Board meetings.

The Chairman of the Board retains the right to call a Special meeting at any time should unforeseen circumstances arise which warrant a meeting. The complete proposed 2021 LOSSAN Board and Committee meetings calendar is included as Attachment A.

Summary

Staff has developed a proposed 2021 LOSSAN Board and Committee meetings calendar for the LOSSAN Agency Board's review and approval.

Attachment

- A. LOSSAN Board of Directors Calendar – 2021 Board and Committee Meetings and Holidays – Draft 11.16.20