




**November 16, 2020**

**To:** Members of the Board of Directors

**From:** Donna DeMartino, Managing Director 

**Subject:** Approval to Release Request for Proposals for Program Management Consultant Services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency

**Overview**

Staff has developed a request for proposals to initiate a competitive procurement process to retain a consultant to provide program management services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.

**Recommendations**

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2620 for the selection of a consultant to provide program management services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.
- B. Approve the release of Request for Proposals 0-2620 for program management consultant services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.

**Discussion**

Since 2016, the Los Angeles – San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency (Agency) has received a total of \$216,476,374, in funding through the Transit and Intercity Rail Capital Program, State Rail Assistance funding, and programmed State Transportation Improvement Plan and Proposition 1B funds for the planning, design, and construction of various capital projects along the LOSSAN rail corridor.

Current projects include the design and construction of new or expanded layover and maintenance facilities for the Pacific Surfliner in San Luis Obispo, Goleta, and San Diego; a grade separated pedestrian crossing at the Camarillo station; a second track and platform in Carpinteria; and bridge replacements along the Santa Barbara Subdivision. Several of these projects are currently being led by the LOSSAN Agency. Future planned projects may include build-out of the new

maintenance and layover facilities, track and station improvements, facility rehabilitation projects, equipment overhauls, and other improvements that will benefit passenger rail service and system safety.

The LOSSAN Agency is seeking a qualified program management consultant (PMC) team to assist in the management and delivery of these projects through various phases, including oversight, planning, environmental clearance, engineering, right-of-way acquisition, and construction activities. The LOSSAN Agency is obligated to deliver these projects consistent with the programmed funding and within scope, schedule, and budget. The selected PMC will provide technical expertise and staff assistance to help manage the LOSSAN Agency's development of capital projects.

This procurement will leverage the use of available grant funding to support grant funded projects and is designed to meet federal funding requirements, which will allow staff to apply for federal funds, and thereby reduce future use of state-supplied administrative funding.

### ***Procurement Approach***

The LOSSAN Board of Directors (Board)-approved contracting and procurement policy requires that the Board approve the release of any request for proposals (RFP) over \$100,000, and approve the evaluation criteria and weightings. Staff is submitting for Board approval the draft RFP and evaluation criteria and weights, which will be used to evaluate the proposals received in response to the RFP. The proposed evaluation criteria and weights are as follows:

- |                                     |            |
|-------------------------------------|------------|
| • Qualifications of the Firm        | 35 percent |
| • Staffing and Project Organization | 40 percent |
| • Work Plan                         | 25 percent |

In developing the criteria weightings, several factors were considered. Staff assigned 35 percent to qualifications of the firm who must be knowledgeable in the specific areas identified in the scope of work and capable of supporting the necessary level of effort over the term of the contract. 40 percent is assigned to the staffing and project organization criterion, as the project managers, subconsultant teams, and the key team members must demonstrate their experience and ability in working with the railroads, as well as local regulatory and environmental agencies. Additionally, staff's ability to manage and support a variety of capital programs along the LOSSAN rail corridor is critical to timely project delivery. The work plan is assigned a lower weighting overall as the work will be directed and provided by the LOSSAN Agency. As this is an architectural and engineering procurement, price is not an evaluation criterion pursuant to state and federal laws.

The selected firm and subconsultants will be precluded, for the term of the contract, from proposing on engineering, technical services, and/or construction related work for projects which the firm and subconsultants would oversee on behalf of the LOSSAN Agency.

This RFP will be released upon Board approval of these recommendations, and the anticipated resulting agreement will be for an initial term of three years, with a two-year option term.

#### **Fiscal Impact**

Funding for this project is included in the LOSSAN Agency's fiscal year 2020-21 budget and is funded with a combination of approved administrative funds and other various state grant funds.

#### **Summary**

Board of Directors' approval is requested to release Request for Proposals 0-2620 for program management consultant services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency and for approval of evaluation criteria and weights.

#### **Attachment**

- A. Draft Request for Proposals (RFP) 0-2620, Program Management Consultant Services for the LOSSAN Agency

**Prepared by:**



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