



November 15, 2021

To: Members of the Board of Directors
From: Donna DeMartino, Managing Director
Subject: Proposed 2022 Board of Directors and Committee Meetings Schedule

Overview

The Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency staff has developed a proposed Board of Directors and Committee meetings schedule for calendar year 2022, reflects prior informal direction from the Board of Directors, and is consistent with the development of key deliverables and actions for calendar year 2022.

Recommendation

Approve the 2022 Board of Directors and Committee meetings schedule for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.

Background

Each year, the Los Angeles – San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency (Agency) Board of Directors (Board) reviews and approves a proposed meeting schedule for the Board, Executive Committee, and Technical Advisory Committee (TAC) meetings for the following calendar year. A proposed meeting schedule for calendar year 2022 has been developed based on prior, informal discussions with the Board, Executive Committee, and the TAC.

Discussion

The proposed schedule for 2022 presents scheduled Board meetings each month, which are proposed to continue to be held the third Monday of each month.

To avoid conflicts with federal holidays, several Board meetings are proposed to be held on different days of the month. For January, the meeting is proposed to be held the third Tuesday, the February meeting is proposed

to be held the fourth Tuesday, the June meeting is proposed for the third Tuesday, November is proposed for the third Tuesday, and December for the first Tuesday of the month.

Assuming it is safe to do so, Board meetings will be in person and held in the Board chambers of the Orange County Transportation Authority, unless otherwise noted. Prior practices have been to hold two of the meetings at alternate locations along the corridor, one in the southern portion of the corridor and one in the northern portion of the corridor. Staff will request Board Member and member agency feedback, as well as coordinate with the Clerk of the Board, in determining the desire and ability to continue with this practice and in selecting the months and locations for these meetings.

Executive Committee and TAC meetings are proposed to be held the first Thursday of each month, prior to scheduled Board meetings.

The Chairman of the Board retains the right to call a Special meeting at any time should unforeseen circumstances arise which warrant a meeting, or to cancel meetings as desired and appropriate. The complete proposed 2022 LOSSAN Board and Committee meetings calendar is included as Attachment A.

Summary

Staff has developed a proposed 2022 LOSSAN Board and Committee meetings calendar for the LOSSAN Agency Board's review and approval.

Attachment

- A. LOSSAN Board of Directors Calendar – 2022 Board and Committee Meetings and Holidays – Draft 11.15.21