



July 21, 2025

To: Members of the Board of Directors

From: Jason Jewell, Managing Director 

Subject: Approval to Release Request for Proposals for Program Management Consultant Services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency

Overview

Staff has developed a request for proposals to initiate a competitive procurement process to retain a consultant to provide program management consultant services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 5-4209 to select a firm to provide program management consultant services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.
- B. Approve the release of Request for Proposals 5-4209 for program management consultant services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency.

Discussion

Since 2016, the Los Angeles – San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency (Agency) has secured approximately \$545.3 million in competitive and formula grant funding from state grant agencies to deliver programs, projects, and services to improve mobility along the LOSSAN rail corridor.

In April 2021, the LOSSAN Agency Board of Directors (Board) approved the selection of a program management consultant (PMC) for a period of up to five years to support the LOSSAN Agency's capital project development and planning efforts. The current contract will end on March 31, 2026.

Current projects that the LOSSAN Agency is leading and for which the PMC is providing support include the design and construction of new or expanded layover and maintenance facilities for the Pacific Surfliner in San Luis Obispo and Goleta; new or expanded passing siding tracks in Summerland (Ortega) and Leesdale; as well as providing support to other LOSSAN funded efforts but being led by other agencies such as the grade separated pedestrian undercrossing at the Camarillo Station and other state of good repair and coastal resiliency efforts along the corridor. The PMC also assisted in the development of the LOSSAN Strategic Plan and is supporting planning efforts related to thruway bus route analyses. Future planned projects or efforts may include build-out of new maintenance and layover facilities, track and station improvements, facility rehabilitation projects, equipment overhauls, fleet planning, and other planning or analysis efforts that will benefit passenger rail service and system safety.

The LOSSAN Agency is seeking a qualified PMC team to continue assisting in the planning, management and delivery of these projects or efforts through various phases, including analyses, project oversight, environmental clearance, engineering, right-of-way acquisition, and construction activities. The LOSSAN Agency is obligated to deliver these projects consistent with the programmed funding and within scope, schedule, and budget. The selected PMC will provide technical expertise and staff assistance to help manage the LOSSAN Agency's development of capital projects and support various planning and analysis efforts.

This procurement will leverage the use of available administrative and appropriate grant funding to support grant-funded projects and is designed to meet federal funding requirements, which will allow staff to apply for federal funds, and thereby reduce future use of state-supplied administrative funding.

Procurement Approach

Board approved contracting and procurement policy requires that the Board approve the release of any request for proposals (RFP) over \$100,000 and approve the evaluation criteria and weightings. Staff is submitting for Board approval the draft RFP and evaluation criteria and weights, which will be used to evaluate the proposals received in response to the RFP. The proposed evaluation criteria and weights are as follows:

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|-------------------------------------|------------|
| • Qualifications of the Firm | 35 percent |
| • Staffing and Project Organization | 40 percent |
| • Work Plan | 25 percent |

In developing the criteria weightings, several factors were considered. Staff assigned 35 percent to the qualifications of the firm, which must be knowledgeable in the specific areas identified in the scope of work and capable of supporting the necessary level of effort over the term of the contract. Forty percent is assigned to the staffing and project organization criteria, as the project managers, subconsultant teams, and key team members must demonstrate their experience in working with the railroads, as well as local regulatory and environmental agencies. Additionally, the staff's ability to manage and support a variety of planning efforts and capital programs along the LOSSAN rail corridor is critical to timely project delivery or funding deadlines. The work plan is assigned a lower weight of 25 percent as the work will be directed and provided by the LOSSAN Agency. As this is an architectural and engineering procurement, price is not an evaluation criterion pursuant to state and federal laws.

The selected firm and subconsultants will be precluded, for the term of the contract, from proposing on engineering, technical services, and/or construction-related work for projects which the firm and subconsultants would oversee on behalf of the LOSSAN Agency.

This RFP will be released upon Board approval of these recommendations. The anticipated resulting agreement will be for an initial term of three years, with a two-year option term.

Fiscal Impact

Funding for the contract is in the LOSSAN Agency's fiscal year (FY) 2025-26 budget. Funding for subsequent years will be included in proposed budgets through the annual business plan process. Actual expenditures will be adjusted to be aligned with annual funding amounts approved by the California State Transportation Agency.

Summary

Board of Directors' approval is requested to release Request for Proposals 5-4209 for program management consultant services for the Los Angeles – San Diego – San Luis Obispo Rail Corridor Agency, as well as approval of evaluation criteria and weightings.

Attachment

- A. Draft Request for Proposals (RFP) 5-4209, Program Management Consultant Services for the LOSSAN Agency

Prepared by:

A handwritten signature in cursive script, reading "David Berryman".

David Berryman
Capital Program Manager
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